



Record no. CVASU/Reg./P-288/2003/ 1705

Date: 16/09/2025

**OFFICE ORDER**

**Professor Dr. Jannatara Khatun**, Department of Animal Science and Nutrition, Faculty of Veterinary Medicine, Chattogram Veterinary and Animal Sciences University (CVASU), Chattogram, Bangladesh is hereby permitted to visit Ean University, Bogota, Colombia from 01/11/2025 to 10/11/2025 to attend '7<sup>th</sup> General Assembly' program. She has been granted duty leave from 01/11/2025 to 10/11/2025 in this connection.

**Terms and conditions:**

- (i) She will not be allowed to stay abroad more than the permitted period.
- (ii) She will have to submit a report to the university authority after returning home.
- (iii) There is no financial involvement of this University and Government of Bangladesh for her journey and all cost will be borne by the authority of UNESCO or herself.

By the approval of the authority,

*Mirza Faruk Imam*  
(Mirza Faruk Imam) 16.09.25  
Registrar

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Date: 16/09/2025

**Copy forwarded for Information and necessary action to:**  
(Not according to seniority)

- 1-2. The Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka/Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Treasurer, CVASU.
4. Dean/Director/Head, ....., CVASU.
5. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
6. Director, Shah Amanat (Rah) International Airport, Chattogram / Shahjalal (Rah) International Airport, Dhaka, Bangladesh.
7. Controller of Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
8. Director, Department of Immigration and Passport, Chattogram, Bangladesh.
9. Professor Dr. Jannatara Khatun, Department of Animal Science and Nutrition, CVASU.
10. Director, ICT Cell, CVASU.
11. PS to VC, CVASU.
12. File/Master file.

*Nasir Ahmed*  
(Nasir Ahmed) 16/09/25  
Deputy Registrar