

Registrar Office
(Establishment Section)

Chattogram Veterinary and Animal Sciences University
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Memo no. CVASU/Reg./P-540/2018/ 2086

Date: 09/11/2026

OFFICE ORDER

Dr. Helena Khatoon, Associate Professor, Department of Aquaculture, Faculty of Fisheries, Chattogram Veterinary and Animal Sciences University (CVASU), Chattogram, Bangladesh is hereby permitted to visit Thailand from 11/12/2026 to 20/12/2026. She has been granted Rest & Recreation leave from 11/12/2026 to 20/12/2026 in this connection.

Terms and conditions

(i) She will not be allowed to stay abroad more than the permitted period.
(ii) She will have to submit a report to the university authority after returning home.
(iii) There is no financial involvement of this University and Government of Bangladesh for her journey and all cost will be borne by herself.

By the approval of the authority,

(Mirza Faruk Imam) 09.11.26
Registrar

Memo no. CVASU/Reg./P-540/2018/ 2086 (15)

Date: 09/11/2026

Copy forwarded for Information and necessary action to:
(Not according to seniority)

1-2. The Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka/ Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. H.E. Ambassador, The Royal Thai Embassy Dhaka, Bangladesh.
4. H.E. Ambassador, Embassy of Bangladesh, Thailand.
5. Dean/Director/Head, ...,CVASU.
6. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
7. Director, Shahjalal (R) International Airport, Dhaka/ Shah Amanat (R) International Airport, Chattogram, Bangladesh.
8. Controller of Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
9. Director, Department of Immigration and Passport, Chattogram, Bangladesh.
10. Director, ICT Cell, CVASU.
11. Dr. Helena Khatoon, Associate Professor, Department of Aquaculture, CVASU.
12. PS to VC, CVASU.
13. File/Master file.

(Nasir Ahmed) 09/11/26
Deputy Registrar