



Memo No. CVASU/Reg./P-275/2011/ 488

Date: 06/04/2026

OFFICE ORDER

Professor Dr. Shamsul Morshed, Head, Department of Applied Chemistry and Chemical Technology, Faculty of Food Science and Technology & Provost (Bir Muktijoddha Abdullah Al Noman Hall), Chattogram Veterinary and Animal Sciences University (CVASU), Chattogram, Bangladesh is hereby permitted to visit K.S.A to perform the Holy Hajj from 18/04/2026 to 31/05/2026. He has been granted Rest & Recreation leave from 18/04/2026 to 02/05/2026, earned Leave from 03/05/2026 to 21/05/2026 and allowed to leave the station in the CVASU holidays from 22/05/2026 to 31/05/2026 in this connection.

Terms and conditions

- (i) He will not be allowed to stay abroad more than the permitted period.
- (ii) He will have to submit a report to the University authority after returning home.
- (iii) There is no financial involvement of this University and Government of Bangladesh for his journey and all cost will be borne by himself.

2. In his absence, Professor Dr. Mohammad Mahbubur Rahman, Proctor, Chattogram Veterinary and Animal Sciences University will carry out the routine functions of Provost (Bir Muktijoddha Abdullah Al Noman Hall) in addition to his own duties.

3. In his absence, Mr. Md. Fahad Bin Quader, Associate Professor, Department of Applied Chemistry and Chemical Technology will carry out the routine functions of Head in addition to his own duties.

By the approval of the authority,

(Mirza Faruk Imam)

Registrar

Copy forwarded for Information and necessary action to:

(Not considering the seniority)

- 1-2. The Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka/Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. H.E. the Ambassador, Embassy of K.S.A. Dhaka, Bangladesh.
4. H.E. the Ambassador, Embassy of Bangladesh, K.S.A.
5. Dean/Director/Head, CVASU.
6. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
7. Director, Shah Amanat (Rah) International Airport, Chattogram / Shahjalal (Rah) International Airport, Dhaka, Bangladesh.
8. Controller of Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
9. Director, Department of Immigration and Passport, Chattogram, Bangladesh.
- ✓ 10. Director, ICT Cell, CVASU.
11. Professor Dr. Mohammad Mahbubur Rahman, Proctor, CVASU.
12. Professor Dr. Shamsul Morshed, Department of Applied Chemistry and Chemical Technology, CVASU.
13. Mr. Md. Fahad Bin Quader, Associate Professor, Department of Applied Chemistry and Chemical Technology, CVASU.
14. PS to VC, CVASU.
15. File/Master file.