



Registrar Office



Chattogram Veterinary and Animal Sciences University

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Record No. CVASU /Reg./P-262/2011/2548

Date: 15/12/2022


OFFICE ORDER

Kazi Nazira Sharmin, Associate Professor, Department of Applied Food Science and Nutrition, Faculty of Food Science and Technology, Chattogram Veterinary and Animal Sciences University (CVASU), Chattogram, Bangladesh has been granted earned leave from 16/12/2022 to 15/03/2023 (03 months) to travel New Zealand to complete only Lab Work at Auckland University of Technology, New Zealand.

Terms and conditions

- (i) She will not be allowed to stay abroad more than the permitted period i.e., granted earned leave will not be extended in any circumstances.
 - (ii) She will have to submit a report to the authority of this University after returning home.
 - (iii) She must come back to Bangladesh after granted earned leave (03 months) and will resume teaching.
 - (iv) There is no financial involvement of this University and Government of Bangladesh for her journey and all cost will be borne by the authority of the Auckland University of Technology, New Zealand or herself.
2. In case of violation of the above Terms and conditions, necessary action will be taken as per existing rules of CVASU/Government.
 3. In her absence, Mr. Mohammad Mozibul Haque, Assistant Professor, Department of Applied Food Science and Nutrition, Chattogram Veterinary and Animal Sciences University, Chattogram will carry on routine work of Head in addition to his own duty.

By the approval of the authority,


(Mirza Faruk Imam) 15.12.22
Registrar

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Copy forwarded for information and necessary action to:

(Not according to seniority)

- 1-2. The Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka/Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. H.E. the Ambassador, Embassy of New Zealand, Dhaka, Bangladesh.
4. H.E. the Ambassador, Embassy of Bangladesh, New Zealand.
5. Treasurer/Dean/Director/Head,, CVASU.
6. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
7. Director, Shah Amanat (Rah) International Airport, Chattogram / Shahjalal (Rah) International Airport, Dhaka, Bangladesh.
8. Controller of Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
9. Director, Department of Immigration and Passport, Chattogram, Bangladesh.
10. Kazi Nazira Sharmin, Associate Professor, Department of Applied Food Science and Nutrition, CVASU.
11. Mr. Mohammad Mozibul Haque, Assistant Professor, Department of Applied Food Science and Nutrition, CVASU.
12. PS to VC, CVASU.
13. ICT Cell, CVASU [upload the office order on the CVASU Website].
14. File/Master file.


(Nasir Ahmed) 15/12/22
Deputy Registrar