



Memo No. CVASU/Reg./P-407/2015/ 489

Date: 06/04/2026

OFFICE ORDER

Dr. Abdul Matin, Associate Professor, Department of Food Processing and Engineering, Faculty of Food Science and Technology, Chattogram Veterinary and Animal Sciences University (CVASU), Chattogram, Bangladesh is hereby permitted to visit K.S.A to perform the Holy Hajj from 19/04/2026 to 03/06/2026. He has been granted earned Leave from 19/04/2026 to 21/05/2026 and allowed to leave the station in the CVASU holidays from 22/05/2026 to 03/06/2026 in this connection.

Terms and conditions

- (i) He will not be allowed to stay abroad more than the permitted period.
- (ii) He will have to submit a report to the University authority after returning home.
- (iii) There is no financial involvement of this University and Government of Bangladesh for his journey and all cost will be borne by himself.

By the approval of the authority,


 (Mirza Faruk Imam)

Registrar

06.04.

Copy forwarded for information and necessary action to:

(Not considering the seniority)

- 1-2. The Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka/Ministry of Education, Bangladesh Secretariat, Dhaka Bangladesh.
3. H.E. the Ambassador, Embassy of K.S.A. Dhaka, Bangladesh.
4. H.E. the Ambassador, Embassy of Bangladesh, K.S.A.
5. Dean/Director/Head, CVASU.
6. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
7. Director, Shah Amanat (Rah) International Airport, Chattogram / Shahjalal (Rah) International Airport, Dhaka, Bangladesh.
8. Controller of Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
9. Director, Department of Immigration and Passport, Chattogram, Bangladesh.
- ✓ 10. Director, ICT Cell, CVASU.
11. Dr. Abdul Matin, Associate Professor, Department of Food Processing and Engineering, CVASU.
12. PS to VC, CVASU.
13. File/Master file.