



Registrar Office



Chattogram Veterinary and Animal Sciences University

Chattogram-4225, Bangladesh

Phone: 02334466153, Fax: 02334466270

e-mail: registrar@cvasu.ac.bd, registrar@cvasu@gmail.com

Website: cvasu.ac.bd.

No.CVASU /Reg./P-333/2013/712

Date: 13/04/2023

### OFFICE ORDER


Dr. Afroza Sultana, Associate Professor, Department of Food Processing and Engineering, Faculty of Food Science & Technology, Chattogram Veterinary and Animal Sciences University (CVASU), Chattogram, Bangladesh has been granted study leave (1<sup>st</sup> time) on full average pay initially for 1(one) year with effect from 14/05/2023 to 13/04/2024 to attend the Postdoctoral Fellowship at the Laval University, Canada as per running/revised Leave Rules 2013 (approved by 51<sup>st</sup> Syndicate dated 22/06/2022) of this University under the following terms and conditions:

#### Terms and conditions:

- (1) She will draw her pay and allowance as per leave rules.
- (2) She will not get any salary in foreign currency.
- (3) She will not be allowed to stay abroad more than the permitted period.
- (4) She is required to send her academic progress report through her supervisor after every semester/year.
- (5) This granted leave may be extended subsequently on the basis of her academic progress report as per existing/Revised leave rules.
- (6) She cannot change her registration/university/course of study without prior permission from this university authority.
- (7) After successful completion of her degree, she should have to return immediately to the university and will resume the teaching.
- (8) She will have to submit a report within seven days after returning from Canada.
- (9) She is required to send her overseas contact address including e-mail & telephone number.
- (10) There is no financial involvement of this University and Government of Bangladesh for her journey/Postdoctoral Fellowship and all cost will be borne by the authority of the Laval University, Canada or herself.
- (11) If there is further amendment in the present clause 30 of Leave Rules 2013 (Amended) it will be applicable for her.

2. This order is issued in pursuance of order no. 37.00.0000.079.08.153.07.38 Dated: 30/01/2023, Ministry of Education, Government of the People's Republic of Bangladesh.

By the approval of the authority,

  
(Mirza Faruk Imam) 13.04.23  
Registrar

No.CVASU /Reg./P-333/2013/712 (15)

Date: 13/04/2023

#### Copy forwarded for Information and necessary action to:

(Not according to seniority)

- 1-2. The Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka/Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. H.E. the High Commissioner, High Commission of Canada, Dhaka, Bangladesh.
4. H.E. the High Commissioner, High Commission of Bangladesh, Canada.
5. Treasure, CVASU.
6. Dean/Director/Head, ....., CVASU.
7. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
8. Director, Shah Amanat (Rah) International Airport, Chattogram / Shahjalal (Rah) International Airport, Dhaka, Bangladesh.
9. Controller of Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
10. Director, Department of Immigration and Passport, Chattogram, Bangladesh.
11. Dr. Afroza Sultana, Associate Professor, Department of Food Processing and Engineering, CVASU.
12. PS to VC, CVASU.
13. ICT Cell, CVASU [upload the office order on the CVASU Website].
14. File/Master file.

  
(Nasir Ahmed) 13/4/23  
Deputy Registrar