

Registrar Office



Chattogram Veterinary and Animal Sciences University

Chattogram-4225, Bangladesh

Phone: 02334466153, Fax: 02334466270

e-mail: registrar@cvasu.ac.bd, registrar@cvasu@gmail.com

Website: www.cvasu.ac.bd

Memo No. CVASU/Reg./P-288/2003/1473

Date: 14/06/2022

**OFFICE ORDER**


**Professor Dr. Jannatara Khatun**, Department of Animal Science & Nutrition, Chattogram Veterinary and Animal Sciences University (CVASU), Chattogram, Bangladesh is hereby permitted to visit K.S.A to perform the Holy Hajj from 22/06/2022 to 26/07/2022. She has been granted Ex-Bangladesh leave (Earned Leave) from 22/06/2022 to 05/07/2022 and allowed to leave the station in the CVASU holidays from 06/07/2022 to 16/07/2022 and Rest & Recreation leave from 17/07/2022 to 26/07/2022 in this connection.

**Terms and conditions**

- (i) She will not be allowed to stay abroad more than the permitted period.
- (ii) She will have to submit a report to the University authority after returning home.
- (iii) There is no financial involvement of this University and Government of Bangladesh for her journey and all cost will be borne by herself.

2. In her absence, Professor Dr. Md. Manirul Islam, Department of Animal Science & Nutrition, Chattogram Veterinary and Animal Sciences University will carry out the routine functions of Head in addition to his own duties.

By the approval of the authority,

  
(Mirza Faruk Imam) 14.06.22  
Registrar

Memo No. CVASU/Reg./P-288/2003/1473

Date: 14/06/2022

**Copy forwarded for Information and necessary action to:**

(Not according to seniority)

- 1-2. The Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka/Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. H.E. the Ambassador, Embassy of K.S.A. Dhaka, Bangladesh.
4. H.E. the Ambassador, Embassy of Bangladesh, K.S.A.
5. Dean/Director/Head, ....., CVASU.
6. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
7. Director, Shah Amanat (Rah) International Airport, Chattogram / Shahjalal (Rah) International Airport, Dhaka, Bangladesh.
8. Controller of Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
9. Director, Department of Immigration and Passport, Chattogram, Bangladesh.
10. Professor Dr. Jannatara Khatun, Department of Animal Science & Nutrition, CVASU.
11. Professor Dr. Md. Manirul Islam, Department of Animal Science & Nutrition, CVASU.
12. PS to VC, CVASU.
- ✓ 13. ICT Cell, CVASU [upload the office order on the CVASU Website].
14. File/Master file.

  
(Nasir Ahmed) 14.6.22  
Deputy Registrar