



Memo no. CVASU/Reg./P-322/2013/ 1860

Date: 06/10/2026

OFFICE ORDER

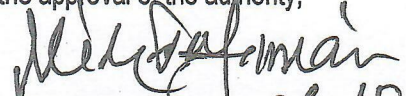
Professor Dr. Ishrat Zahan Anka, Department of Aquaculture, Faculty of Fisheries, Chattogram Veterinary and Animal Sciences University (CVASU), Chattogram, Bangladesh is hereby permitted to visit Cochin University of Science and Technology, India from 11/10/2026 to 17/10/2026 to attend ASEAN International Workshop on 'Molecular and Genomic approaches: Surveillance strategies for antimicrobial stewardship'. She has been granted duty leave from 11/10/2026 to 17/10/2026 in this connection.

Terms and conditions

- (i) She will not be allowed to stay abroad more than the permitted period.
- (ii) She will have to submit a report to the university authority after returning home.
- (iii) There is no financial involvement of this university and Government of Bangladesh for her journey and all cost will be borne by the authority of Cochin University of Science and Technology, India or herself.

2. In her absence, Dr. Helena Khatoon, Associate Professor, Department of Aquaculture, Faculty of Fisheries, will carry out the routine functions of Head in addition to her own duties.

By the approval of the authority,


(Mirza Faruk Imam) 06.10.26
Registrar

Memo no. CVASU/Reg./P-322/2013/ 1860(17)

Date: 06/10/2026

Copy forwarded for Information and necessary action to:
(Not considering the seniority)

- 1-2. The Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka/ Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. H.E. the High Commissioner, High Commission of Bangladesh at New Delhi/Kolkata, India.
4. H.E. the High Commissioner, High Commission of India, Dhaka, Bangladesh.
5. Assistant High Commissioner, High Commission of India, Chattogram, Bangladesh.
6. Treasurer, CVASU.
7. Dean/Director/Head,, CVASU.
8. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
9. Director, Shahjalal (R) International Airport, Dhaka/ Shah Amanat (R) International Airport, Chattogram, Bangladesh.
10. Controller of Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
11. Director, Department of Immigration and Passport, Chattogram, Bangladesh.
12. Director, ICT Cell, CVASU.
13. Professor Dr. Ishrat Zahan Anka, Department of Aquaculture, CVASU.
14. Dr. Helena Khatoon, Associate Professor, Department of Aquaculture, CVASU.
15. Officer In-charge (Immigration), Benapole checkpoint, Jessore, Dharshana, Akhaura, Bangladesh/By Rail EDE/Horidashpur, India.
16. PS to VC, CVASU.
17. File/Master file.


(Nasir Ahmed) 06/10/26
Deputy Registrar