



Chattogram Veterinary and Animal Sciences University (CVASU)

Chattogram-4225, Bangladesh

APPLICATION FORM

Application for Appointment/ Promotion/ Up-gradation for the post of
..... Department/Office.

1. Name (in block letters):
In English :.....
In Bangla:.....
2. Father's /Husband's Name:
(With profession and address)
3. Mother's name :.....
4. (a) Date of birth:.....
(According to SSC/Equivalent Certificate)
- (b) Age on (...../...../.....) :.....
- (c) Place of birth
- (d) Nationality:.....
- (e) Permanent address:-.....

- (f) Present address:.....

- (g) Marital status:..... -
- (h) Religion:.....
- (i) Contact telephone no. (if any):.....
- (j) e-mail address (if any) :

5. Academic accomplishments (from SSC/Equivalent up to highest degree)

Name of Exam.	School/College/ University	Div./Class/ Grade	Year of Passing	Board/ University	Exams passed, majors subjects studied

6. Any special Institution attended and course taken (Higher education/Training)

- (a) In case of Higher Degree/Diploma:
 - (i) Name of the Degree/Diploma:.....
 - (ii) Name of the institution:.....

 - (iii) Name of the supervisor with address:.....

 - (iv) Duration:.....
- (b) In case of higher training :
 - (i) Course title:.....
 - (ii) Institution:.....
 - (iii) Duration:.....

7. List of published research work with details (attach the list with reprint of each paper).

8. Language..... in each.

Language	Reading	Writing	Speaking	Conversation
	Fair/ good/ very good	Fair/ good/ very good	Fair/ good/ very good	Fair/ good/ very good

9. Teaching and/or research/Others experience:

(a) Present position with salary and period of service. Position:-----
 Salary Scale..... -..... Date of Joining -----
 Basic Pay ----- Name of Institution.....

(b) Previous service (From present one):

Position & Duration	Scale of Pay	Last Basic pay	Last gross salary	Name of Institution	Main job responsibilities (e.g. Admn., Finance, Planning, Research, Teaching)

(c) Total Professional/Teaching/Research/Others experience during submitting the application..... years..... months..... days.

10. Details of the teaching experience (subject and level of teaching)
11. Whether under any obligation to an Institution or University or any other concern for serving it for a certain stipulated period:
12. Whether suspended/dismissed/removal from any service; the name of the institutions & the reasons of the incidence.
13. In case of pension holder: Tk.....(Amount).....(Institution).....
14. If involved with any reputed Organization, Institution, Committee, Association, list with designation, name of the organization with duration.
15. Name and address of two persons: who are not related to you by; blood or marriage to whom; references may be made:
 (A)
 (B)
16. Experience of a residential University and ability to develop the corporate activities of the students:
17. Bank draft/Pay-order no. & amount:
 Postal address to which communication should be sent:

Note: i) **Nine copies** of the application for each completed with copies of all certificates/ testimonials/ articles should be sent to the Registrar, Chattogram Veterinary & Animal Sciences University, Khulshi, Chattogram-4225.
 ii) If the space for applicant's statement be inadequate, separate sheet(s) any be attached.
 iii) Only one form is supplied to one applicant. The applicant has to make the required number of copies.

Date:

 Signature of the applicant