



Memo no. CVASU/Reg./P-454/2016/ 1700

Date: 15/09/2025

OFFICE ORDER

Dr. Md. Asaduzzaman, Associate Professor, Department of Marine Bio-Resource Science, Faculty of Fisheries, Chattogram Veterinary and Animal Sciences University (CVASU), Chattogram, Bangladesh is hereby permitted to visit USA from 04/10/2025 to 16/10/2025 to attend 'Bigelow Laboratory for Ocean Sciences' program. He has been granted duty leave from 04/10/2025 to 11/10/2025 and Rest & Recreation leave from 12/10/2025 to 16/10/2025 in this connection.

Terms and conditions

- (i) He will not be allowed to stay abroad more than the permitted period.
- (ii) He will have to submit a report to the authority of this University after returning home.
- (iii) There is no financial involvement of this University and Government of Bangladesh for his journey and all cost will be borne by the authority of Bigelow Laboratory or himself.

By the approval of the authority,

Mirza Faruk Imam
(Mirza Faruk Imam) 15.09.25
Registrar

Memo no. CVASU/Reg./P-454/2016/ 1700 (14)
Copy forwarded for Information and necessary action to:
(Not according to seniority)

Date: 15/09/2025

- 1-2. The Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka/Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. H.E. Ambassador, Embassy of USA, Dhaka, Bangladesh.
4. H.E. Ambassador, Embassy of Bangladesh, USA.
5. Treasurer, CVASU.
6. Dean/Director/Head,, CVASU.
7. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
8. Director, Shah Amanat (Rah) International Airport, Chattogram / Shahjalal (Rah) International Airport, Dhaka, Bangladesh.
9. Controller of Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
10. Director, Department of Immigration and Passport, Chattogram, Bangladesh.
11. Director, ICT Cell, CVASU.
12. Dr. Md. Asaduzzaman, Associate Professor, Department of Marine Bio-Resource Science, CVASU.
13. PS to VC, CVASU.
14. File/Master file.

Nasir Ahmed
(Nasir Ahmed) 15/9/25
Deputy Registrar