



Memo No. CVASU/Reg./Int.-161 (Part-3)/ 2023/ 1293

Date: 24/08/2026

OFFICE ORDER

Professor Dr. Ayesha Begum, Department of Applied Food Science & Nutrition, Faculty of Food Science and Technology, Chattogram Veterinary and Animal Sciences University (CVASU), Chattogram, Bangladesh is hereby permitted to visit the University Malaysia Terengganu, Malaysia (as a guide) for Internship Program along with her family member to be held from 26/08/2026 to 25/09/2026 under the following terms and conditions. She has been granted duty leave from 26/08/2026 to 25/09/2026 in this connection.

Terms and conditions:

- (1) The duration of the Internship Program and the transit will be considered as on duty.
- (2) She will not get any salary in foreign currency.
- (3) She will not be allowed to stay abroad more than the permitted period.
- (4) She will have to submit a report to the University authority after returning home.
- (5) There is no financial involvement Government of Bangladesh for this Internship Program.
- (6) Academic Development Fund/Field Visit Fund of the university will provide financial support required for this study tour or herself.

2. In her absence, Mr. Mohammad Mozibul Haque, Associate Professor, Department of Applied Food Science & Nutrition, Chattogram Veterinary and Animal Sciences University, Chattogram will carry on routine work of Head in addition to his own duty.

By the approval of the authority,

(Signature)
(Mirza Faruk Iman)
Registrar

Copy forwarded for information and necessary action to:

(Not according to seniority)

- 1-2. The Secretary, Ministry of Foreign Affairs, Segonbagicha, Dhaka/ Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. H.E. the Ambassador, Embassy of Malaysia, Dhaka, Bangladesh.
4. H.E. the Ambassador, Embassy of Bangladesh, Malaysia.
5. Dean/Director/Head,, CVASU.
6. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
7. Director, Shah Amanat (Rah) International Airport, Chattogram / Shahjalal (Rah) International Airport, Dhaka, Bangladesh.
8. Controller of Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
9. Director, Department of Immigration and Passport, Chattogram, Bangladesh.
10. Director, ICT Cell, CVASU.
11. Professor Dr. Ayesha Begum, Department of Applied Food Science & Nutrition, CVASU.
12. Mr. Mohammad Mozibul Haque, Associate Professor, Department of Applied Food Science & Nutrition, CVASU.
13. PS to VC, CVASU.
14. File/Master File.