



Memo no. CVASU/Reg./Esst./P-717/2022/ 420

Date: 08/03/2026

**OFFICE ORDER**

Ayesha Akter, Junior Librarian, Central Library, Chattogram Veterinary and Animal Sciences University (CVASU), Chattogram, Bangladesh is hereby permitted to visit K.S.A to perform the Holy Umrah from 29/03/2026 to 30/04/2026. She has been granted Ex-Bangladesh leave from 29/03/2026 to 30/04/2026 in this connection.

**Terms and conditions**

- (i) She will not be allowed to stay abroad more than the permitted period.
- (ii) She will have to submit a report to the University authority after returning home.
- (iii) There is no financial involvement of this University and Government of Bangladesh for her journey and all cost will be borne by herself.

By the approval of the authority,

*Mirza Faruk Iman*  
(Mirza Faruk Iman) 08-03-26  
Registrar

Date: 08/03/2026

Memo no. CVASU/Reg./Esst./P-717/2022/ 420 (14)

**Copy forwarded for information and necessary action to:**

(Not considering the seniority)

- 1-2. The Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka/ Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. H.E. the Ambassador, Embassy of K.S.A. Dhaka, Bangladesh.
4. H.E. the Ambassador, Embassy of Bangladesh, K.S.A.
5. Dean/Director/Head, ....., CVASU.
6. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
7. Director, Shahjalal (R) International Airport, Dhaka/ Shah Amanat (R) International Airport, Chattogram, Bangladesh.
8. Controller of Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
9. Director, Department of Immigration and Passport, Chattogram, Bangladesh.
10. Director, ICT Cell, CVASU.
11. Librarian, CVASU.
12. PS to VC, CVASU.
13. Ayesha Akter, Junior Librarian, Central Library, CVASU.
14. File/Master file.

*Nasir Ahmed*  
(Nasir Ahmed) 08/3/26  
Deputy Registrar